

Washtenaw Community College  
Purchasing Department - Room SC326  
Quote #6719 Lighting Controls  
RFQ Issued On: March 26, 2025

4800 E. Huron River Drive  
Ann Arbor, MI 48105-4800  
Email: pur@wccnet.edu

**Quote Due Date: April 2, 2025, at 2 p.m. EDT**

Washtenaw Community College (WCC or College) is seeking competitive quotes for goods and services specified in this Bona Fide Quote (RFQ) 6719 Lighting Controls. If you are interested in participating, please review all RFQ 6719 documents thoroughly before responding.

WCC is a public college, please include any educational discounts or rebates available. We are also a member of E & I, MI Deal, NAEP, National IPA, NIGP, Omnia Partners, REMC, Sourcewell, and US Communities. If someone else in your company coordinates pricing for one of these groups, please forward this invitation to them to complete.

Response to this RFQ confirms an understanding that this is *not* a contract or offer of business by the College. This Request for Quote in no manner obligates the College to the eventual purchase of any products or services described, implied, or which may be offered, until confirmed by the issue of a purchase order, and may be terminated by the College without penalty or obligation at any time prior to the issue of a purchase order.

### **Specifications:**

Washtenaw Community College is seeking competitive quotes for the one-time purchase of the following:

| Quantity | MFG         | Part                                     |
|----------|-------------|--|
| 4        | CRESTRON EL | GLA-DT-CM-COM1-24                        |
| 1        | CRESTRON EL | GLA-DT-QUATTRO-COM1-24                   |
| 9        | CRESTRON EL | GLA-DT-WLS-1-W                           |
| 1        | CRESTRON EL | ZUMLINK-JBOX-16A-LV                      |
| 1        | CRESTRON EL | ZUMLINK-BTN8-W                           |
| 4        | CRESTRON EL | ZUMLINK-KP-R-W                           |
| 3        | CRESTRON EL | ZUMNET-JBOX-16A-LV                       |
| 6        | CRESTRON EL | GLA-TR-100                               |
| 16       | CRESTRON EL | GLA-US-HALLWAY-COM-1-24                  |
| 1        | CRESTRON EL | GLA-US-ONEWAY-COM-1-24                   |
| 1        | CRESTRON EL | LIGHTING CONTROLS                        |
| 1        | PROTECH LIG | ONSITE PROGRAMMING, STARTUP AND TRAINING |

Washtenaw Community College  
Purchasing Department - Room SC326  
Quote #6719 Lighting Controls  
RFQ Issued On: March 26, 2025

4800 E. Huron River Drive  
Ann Arbor, MI 48105-4800  
Email: pur@wccnet.edu

**Quote Due Date: April 2, 2025, at 2 p.m. EDT**

Manufacturer and model number have been provided. Substitute and alternate product will not be accepted. Materials quoted shall be new and covered by manufacturer warranty. Used, reconditioned and refurbished items shall not be considered or accepted.

It is the College's expectation that there will be no minimum order requirements. Any minimum order quantities, which the Vendor requires must be clearly stated in the quotation. If not stated in the response, it will be assumed that there is no minimum order quantity for any items.

**Quotes must include an itemized breakdown of prices, estimated lead time, as well as all shipping, handling, and delivery charges, Pre-Paid FOB: Washtenaw Community College. Exclude all Federal, State and Municipal Sales and Excise taxes. Exemption certificates will be furnished upon request.**

**Submission:**

Interested vendors are to **submit responses using their standard quote form** and include an electronic .pdf of the **Vendor Acknowledgement signature page** (Pg. 3), completed and signed by an authorized representative.

Responses are to be emailed to the College Purchasing office at [pur@wccnet.edu](mailto:pur@wccnet.edu) and must be received before the due date specified above. Include the RFQ number and title in the subject line of the email and as reference on the quote form. Responses received after the due date specified will not be considered or accepted.

**Award:** The WCC Purchasing Department reserves the right to award by item, group of items or total quote; to reject any and all quotes in whole or in part; and to waive any informality or technical defects if, in the judgment of the Purchasing Agent, the best interest of the College will be so served. In determination of award, the qualifications of the vendor, the conformity with the specifications of articles or services to be supplied, and the delivery time will be considered. Care will be exercised in making split awards so as not to penalize vendors by awarding less than minimum shipping weights. Payment terms are NET 30.

Procurement of goods and services for Washtenaw Community College shall be accomplished in such a manner as to provide fair opportunity for all businesses, including minority businesses, to participate in the procurement process. This shall be accomplished without sacrifice of quality, in the best interest of the College, and within the authority vested in the Purchasing Agent to make the final decision on award of the contracts or purchase orders. A minority business is defined as that which at least fifty-one percent (51%) is owned by persons of a racial or national origin minority group, such as Spanish American, American Indian, Eskimos/Aleuts, Black American or Oriental American.

**Inspection:** All articles are subject to inspection and testing. In the event any articles are found defective in material, workmanship or otherwise fail to meet the requirements of the quote within a period of thirty (30) days, the College shall have the right to reject such articles and request immediate replacement. Rejected articles will be held for pick-up by the vendor or will be returned at vendor's expense for handling, packing, and transportation.

Washtenaw Community College  
Purchasing Department - Room SC326  
Quote #6719 Lighting Controls  
RFQ Issued On: March 26, 2025  
**Quote Due Date: April 2, 2025, at 2 p.m. EDT**

4800 E. Huron River Drive  
Ann Arbor, MI 48105-4800  
Email: pur@wccnet.edu

**Default:** Default is defined as the failure of the vendor to fulfill the obligations of the quote, including but not limited to failure to deliver as specified or the unauthorized substitution of articles quoted and specified on the purchase order. In the event of default, the College may cancel the contract or purchase order and procure the articles or services from other sources, and place the vendor defaulting on the disapproved list for a period of not less than six months.

**Non-Discrimination Clause:** Washtenaw Community College does not discriminate on the basis of race, sex, color, religion, national origin, age, handicap, height, weight, marital status, or veteran status in provision of its educational opportunities or employment opportunities and benefits. WCC does not discriminate on the basis of sex or handicap in the educational programs and activities which it operates, pursuant to the requirements of Title IX of the Education Amendments of 1972, Public Act 453, Section 504 of the Rehabilitation Act of 1973, and Public Act 220 respectively. This policy extends to both employment by and admission to the College and the procurement policies of the College. Inquiries concerning Title IX and Section 504 should be directed to the Office of the Dean of Enrollment and Student Services; Room 221B, Student Center Building, Washtenaw Community College, Ann Arbor, MI 48106, Phone: 734-973-3536. Charges of violation of the above policy also should be directed to the College Affirmative Action Officer in Human Resource Management, Room 120, Business Education Building.

Washtenaw Community College  
Purchasing Department - Room SC326  
Quote #6719 Lighting Controls  
RFQ Issued On: March 26, 2025  
**Quote Due Date: April 2, 2025, at 2 p.m. EDT**

4800 E. Huron River Drive  
Ann Arbor, MI 48105-4800  
Email: pur@wccnet.edu

**VENDOR ACKNOWLEDGEMENTS**

By virtue of submittal of a Quote, the Vendor acknowledges:

- That all of the requirements of this Quote have been read and understood.
- That compliance with the Specifications will be assumed by the College if not otherwise noted in submittal.
- That Vendor is not delinquent on the repayment of any Federal debt.
- That Vendor is presently not debarred, suspended, proposed for debarment, declared ineligible, not voluntarily excluded from covered transactions by any Federal department or agency.
- Any responses, materials, correspondence, or documents provided to the College are subject to the State of Michigan Freedom of Information Act and may be released to third parties in compliance with that Act.
- The individual signing below has authority to enter into this on behalf of Vendor.
- Vendor, through the signature below of its agent, hereby offers to provide the requested products/services at the prices identified under the terms and conditions stated and incorporated into this RFQ.

This offer remains open for sixty (60) days.

DATE: \_\_\_\_\_

VENDOR'S LEGAL NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_